



Terms and conditions

HR Directors Summit Shanghai
Shanghai, China
15 – 16 September 2020

ONLINE PARTICIPATION TERMS & CONDITIONS:

1. Following terms and conditions set rules for online registration for the **HR Directors Summit Shanghai** to be held on September 2020 in Shanghai, organised by Ignite, Messe Frankfurt and terms and conditions of participation in the Summit.
2. Summit participation fee per person is:
 - **5,998 RMB** – Standard ticket
 - **5,398 RMB** – Early bird (Ends by 14 July 2020)
 - **5,098 RMB** – Two tickets
 - **4,798 RMB** – Three tickets or above
3. Fees cover entry to the conference sessions, refreshments as per onsite schedule and conference materials.
4. After filling out online application form, the Applicant will see the successful submission page. This page is the legally binding agreement between applicant and Messe Frankfurt and confirms acceptance of the contractual obligations. By entering your details, you agree to allow the Messe Frankfurt and companies associated with the event to contact you (by post, telephone, sms, email or fax) regarding other related products or services.
5. The Payment Notice will be issued and sent within 2 working days, after completing the online application form to the e-mail address of Applicant or any other e-mail address specified in online application form.
6. The person filling out online application form on behalf of the Applicant declares that they possess the relevant authorisation to act in the name of and on behalf of the Applicant, specifically to conclude an agreement with Messe Frankfurt.
7. Following completion and return of the registration form, full payment is required within 5 days from receipt of the Payment Notice. **PLEASE NOTE: payment must be received **no later****

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than 6 September 2020. Due to limited conference space, we advise early registration to avoid disappointment.

8. Bank Account:

Account Name: Messe Frankfurt (Shanghai) Co., Ltd.

Account No: 437759235044 (RMB)

Account No: 448159241206 (USD)

Banker: Bank of China, Shanghai Branch Nanjing Road(W) Third Sub-branch

Swift Code: BKCHCNBJ300

账户名: 法兰克福展览（上海）有限公司

开户银行: 中国银行上海市南京西路第三支行

RMB 账号: 437759235044

USD 账号: 448159241206

As for the title of money transfer, please indicate the No. of Payment Notice and name of Summit.

9. Registration form for participation should be made and sent by e-mail to chris.hu@china.messefrankfurt.com

10. In the case of cancellation on or **before 13 August 2020**, the Applicant is obligated to pay a service fee in 50% of participation fees plus a 10% administrative charge for every cancelled registration.

11. In the case of cancellation **after 13 August 2020**, the Applicant is obligated to pay the full participation fees, in the amount resulting from the agreement concluded between the Applicant and Messe Frankfurt.

12. In the case of non-attendance at the Summit as well as the lack of the written cancellation of participation in the Summit, the Applicant is obligated to pay the full participation fees in the amount resulting from the agreement.

13. Default in payment shall not be unambiguous with cancellation from the participant.

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14. A substitution of the delegate may be made with prior written intimation.
15. Messe Frankfurt reserves the right to alter / modify the conference program, speakers / timing, the venue of the Summit, if necessary.
16. In the event that Messe Frankfurt postpones the event for any reason, and you are unable to attend on the rescheduled date, Messe Frankfurt will issue a full refund of the amount paid.
17. In the event that Messe Frankfurt cancels the event for any reason, Messe Frankfurt will issue a full refund of the amount paid.
18. Messe Frankfurt is not responsible for any loss or damage as a result of a substitution, alteration or cancellation / postponement of an event. Messe Frankfurt shall assume no liability whatsoever in the event this conference is cancelled, rescheduled or postponed due to a fortuitous event, Act of God, unforeseen occurrence or any other event that renders performance of this conference impracticable, illegal or impossible. For purposes of this clause, a fortuitous event shall include, but not be limited to: war, fire, labour strike, extreme weather or other emergency.